



Division 06

Fire and Rescue Operations

Chapter 13 – Emergency Operations Plan

March 2009

POLICY

The Fire/EMS Department will follow the established alert plan for determining status and notifying personnel during emergency operations.

DEFINITIONS

Green Alert - No general announcement will be made, but personnel that may be involved under succeeding stages of alert will be notified by telephone or pager system. All personnel who are so notified will maintain contact with their respective supervisor/battalion chief or duty chief whose location will be defined. No additional leave shall be approved under this alert.

Examples: A weather forecast warning of possible tornado, hurricane, heavy flooding, snow blizzard;

Other Examples: large crowd, demonstration, or march that may lead to or result in a civil disorder or rioting.

Yellow Alert - A general announcement over the main dispatch channel will be made at the discretion of the Fire Chief, or his/her designee. If a general announcement is deemed necessary, a single long tone will be sounded. It will be followed by, "A Yellow Alert condition exists in the following areas..." The companies affected will acknowledge by Public Safety Communications phone line. The personnel affected include both Table 1 and 2 (attached) and other personnel as directed. These personnel will be notified by either telephone or pager system.

All members listed in Table 1 and 2 will keep their whereabouts known to their respective supervisors at the designated location. Other personnel that may be affected will keep their officer-in-charge informed of their location. All scheduled leave shall be canceled.

Example: Weather conditions that are imminent or in progress, hurricane, tornado, heavy flooding, snow blizzard.

Other Examples: Large crowd, demonstration or march that turns into civil disorder, small scale rioting, looting and isolated arson within Prince George's County.

Red Alert - A Red Alert will be announced over the main dispatch channel preceded by four alert tones. The announcement will list the areas affected and the Command Posts to be activated. All companies will acknowledge by Public Safety Communications phone. All personnel listed in Table 1 and 2 will be immediately contacted by either telephone or pager system.

The Communications Division Commander, or his designee, will take the appropriate action to ensure adequate staffing is provided at the Public Safety Communications (PSC) to assist with overall operations.

All personnel affected by the Red Alert will report to their assigned work site **and begin working the appropriate shift** as outlined in Table 3 (attached).

Examples: Large scale destruction, injuries or deaths resulting from severe weather conditions, i.e., hurricane.



Modified Alert - Any of the above Alert Plans may be modified as needed to only cover those affected. In the case of a modified alert, only those affected will be alerted, as well as the appropriate command officers.

PROCEDURES

1. Disaster Control Representative

The Fire Chief may, at his discretion, appoint a Disaster Control Representative. This designated appointee would be responsible for overall dispatch and coordination of fire and rescue units from the PSC during emergency operations.

2. Personnel Call Back Procedure

When directed by the Fire Chief, or his designee, a call-back of off-duty personnel may be initiated. This call back will be undertaken by the Operations Center, or his designee, will ensure that adequate personnel are available to implement the call back without hindering normal operations. This will be done at the directive of and coordination by the Duty Chief or his/her designee.

Call Back Sequence

- Daytime, Monday – Friday, 0700 hours to 1700 hours
 - The first shift to be called back will be the shift not scheduled to work the next day. Example: “A” shift working, “C” shift would first be called back, then “D” shift. The next scheduled shift to work would be the last to be called back.
- Nights and Weekends

- The first to be called back will be daywork personnel in the Battalion in which the event has occurred. Example: A major fire in Oxon Hill – Fifth Battalion personnel would be called back to work first. If a larger call back is needed, the Battalion who has the most apparatus and personnel committed to the alarm would be next. In the case of this Oxon Hill example, after first calling back the Fifth Battalion, the Third Battalion would be the next to be recalled.

The intent is to staff existing apparatus still available with personnel most familiar with it and its responsible area, or have them report to the incident scene.

If a wider scale call out is needed, a general rule will be to contact:

- Northside Incident – Even numbered battalions
- Southside Incident – Odd numbered battalions
- If call back is extended to shift workers, the Daytime, Monday – Friday, 0700 hours to 1700 hours section will be used as a guideline.

Other Call Backs

- Any and all call backs may be modified to meet existing needs at the discretion of the Fire Chief, or his/her designee.

REFERENCES

N/A

FORMS/ATTACHMENTS

Command Tables



PRINCE GEORGE'S COUNTY, MARYLAND
FIRE/EMERGENCY MEDICAL SERVICES DEPARTMENT GENERAL ORDERS

Emergency and Major Disaster Assistance
Plan (Annex O Fire Suppression)

GENERAL ORDER 77.12

Attachment 1

TO : Mr. Donald R. Dunker
Department of Public Works & Transportation

FROM: Bureau of Fire Prevention
Prince George's County Fire Department

SUBJ: Request to Board Up and Make Safe a Dangerous
Structure - Fire Number _____

1. In accordance with the authority contained in Chapter 8 of the Prince George's County Code of Ordinances and Resolutions, it is requested that the Department of Public Works and Transportation board up all doors, windows and all other means of entry to the structure listed below which constitutes a hazard to the health and safety of the public.

(a) Address _____

(b) Legal Description _____

(c) Owner of Record _____

2. It is certified that this emergency action must be taken by the County in the interest of the public safety and as provided by law.

3. If additional or any specific information is needed concerning this matter, your representative may contact:

(d) Title _____ Name and Phone Number _____

Table #1

Fire Chief
Lieutenant Colonel, Management Services
Lieutenant Colonel, Special Operations
Lieutenant Colonel, Field Operations
All Majors
Administrative Assistants to the Lieutenant Colonels
Logistics Officer
Fleet Administrator
Public Information Officer
STU Unit Commander
Commander, Communications Division

Table #2

All Battalion Commanders
Division Commanders:

Apparatus
AEMS
Risk Management
Training

Table #3

Red Alert Shifts

On Duty, "A" working 24 hours, call-back "C" for 12 hours
"B" working 24 hours, call-back "D" for 12 hours
"C" working 24 hours, call-back "A" for 12 hours
"D" working 24 hours, call-back "B" for 12 hours

The day work personnel recalled will work either 0700 hours to 1900 hours, or 1900 hour to 0700 hours. Their 12-hour shift should be the opposite 12 hours to which the called back shift personnel are working, to the extent possible.

The Bureau of Fire Prevention and Investigations personnel will be placed on 12 hour shifts, which will be coordinated by the respective division commanders.

The Fire Chief may alter shifts as needed, to ensure desired coverage is met.

PRINCE GEORGE'S COUNTY

EMERGENCY AND MAJOR DISASTER ASSISTANCE PLAN

ANNEX O

FIRE SUPPRESSION

I. Purpose:

The purpose of this Annex is to establish responsibilities in the field of fire suppression in order to safeguard lives and property during emergencies or major disasters.

II. Objectives:

To identify the fire fighting organization within Prince George's County and the areas of responsibility.

III. Organization/Concept of Operations:

A. The basic field organization for Fire Suppression consists of the component parts of the Prince George's County Fire Department.

B. The organization of the individual fire companies and rescue squads is governed by their respective Tables of Organization and Standing Operating Procedures (SOPs).

C. The Prince George's County Fire Department Dispatch Office is located above the County EOC in the County Service Building, Hyattsville. Immediate access is through Central Alarm, Dial 911. All applicable SOPs for the notification and dispatching of fire apparatus as well as mutual aid agreements for mission support are available at the Fire Department Dispatch Office. A secondary emergency command post is located at the County Fire Department Headquarters Building, Brentwood.

D. The County Fire Chief through his Disaster Control Representative is responsible for overall coordination of fire units from the EOC during emergency operations. He will maintain this Annex and assure the adequacy and accuracy of relevant SOPs.

E. Section 13 of the County Executive Order No. 18-1975 outlines the general responsibilities of the Fire

Department and Fire commission.

F. The Maryland Forest Service (MFS) representative is responsible for directing activities to control natural cover fires occurring in forest and grasslands in the County. However, it is assumed that County units will be called upon to supplement MFS activities. The organization, procedures and resources of the MFS are found in Annex O of the Maryland Disaster Assistance Plan. The District Forester's Office is located at 29 "C" Street, Laurel, Tel: 776-5411. The MFS Fire Control Headquarters is located near Cedarville, Tel: 888-1638.

IV. Resources:

The Prince George's County Fire Department is comprised of approximately 440 career and 1700 volunteer personnel attached to 46 stations (37 companies). The Department can provide approximately 100 pumpers, 20 aerial trucks, 7 heavy duty rescue trucks, 40 ambulances, and other miscellaneous fire/rescue apparatus and equipment.

RECEIVED
FIRE DEPARTMENT