



**Division 06** **Fire and Rescue Operations**

**Chapter 31 – Out-of-County Fill-In Companies**

March 2009

**POLICY**

To establish a policy and procedure for the use of out-of-County fire companies to fill-in at stations during an event. This policy does not cover the transfer of out-of-County fire companies to stations within Prince George's County as the result of an emergency, which are covered under standing mutual aid agreements.

**DEFINITIONS**

N/A

**PROCEDURES**

**1. General Guidelines**

Out-of-County fire and emergency medical units may fill-in at stations in Prince George's County during non-emergency events such as banquets, fire department funerals, etc. with the prior approval of the Lieutenant Colonel of the Emergency Operations Command (EOC).

All requests to use out-of-County fire and emergency medical units for fill-in crews during non-emergency events shall be made at least 48 hours in advance. The request shall be made by the respective chief of the host fire station and must include information related to the event, the time frame involved, the apparatus covered, etc. EOC will review this information and reject or approve the request. It is understood that for fire department funerals, it may not be possible to have 48-hour prior notification due to quick developments. In this case, the requesting

station shall give as much advance notice as possible.

All out-of-County companies must provide and use their own apparatus. Out-of-County personnel will not be permitted to operate apparatus owned, insured or maintained by Prince George's County unless the members have dual membership in this County, and meet all of the membership and training requirements.

In the event that the out-of-County fill-in crew will not be providing ambulance services, the Chief of the host company must make arrangements for adequate ambulance coverage.

The selection of out-of-County units shall be based on their routine participation in Prince George's County through standing mutual aid agreements. This ensures that those units are familiar with the standard operating procedures of this Department.

Apparatus shall be staffed to meet the minimum staffing requirements as defined by the Prince George's County Fire/Emergency Medical Services (EMS) Department, and be supervised by a line officer. All staffing shall meet the minimum qualifications for volunteer personnel to engage in fire suppression and emergency medical operations. Personnel riding fire apparatus must be trained to at least the Firefighter I level, and all EMS personnel must be at least an EMT-B. Copies of all pertinent training credentials will be forwarded to EOC with the request.



## PRINCE GEORGE'S COUNTY, MARYLAND FIRE/EMERGENCY MEDICAL SERVICES DEPARTMENT GENERAL ORDERS

All personnel must have a complete set of Personal Protective Equipment (PPE) with them to include: turnout coat, bunker pants, boots, helmet, gloves and hood. The use of ¾-length boots is not permitted.

Any accident involving the fill-in company's apparatus will be the responsibility of the respective fill-in company and/or fill-in company's jurisdiction, as stipulated in established mutual aid agreements.

Any injury involving the fill-in company's personnel will be the responsibility of the respective fill-in company and/or fill-in company's jurisdiction as stipulated in established mutual aid agreements.

All personnel must meet the grooming standards for the Prince George's County Fire/EMS Department, and must have a current fit test from their jurisdiction.

### REFERENCES

N/A

### FORMS/ATTACHMENTS

N/A